

Hertfordshire ASA
Minutes of the Swimming Committee
5th March 2014 – Welwyn Civic Centre

Present:	Mr Derek Milton	(DM)	Herts MB Chairman
	Mr Mark Horrod	(MH)	
	Mr Ian Mackenzie	(IM)	
	Mrs Sheila Mackenzie	(SM)	Association Secretary
	Mrs K Huckle	(KH)	
	Mr G Huggett	(GH)	
	Mrs D Huggett	(DH)	
Apologies received:	Mr Grant Chivers	(GC)	Finance Officer
	Mr Chris Sage	(CS)	President
	Mr Bryan Thompson	(BT)	Swimming Manager
	Mrs Caroline Holt	(CH)	Swimming Committee chairman
	Mrs Su Tysoe	(ST)	OW Manager

In the absence of the Chairman and the Swimming Manager Mr Milton was appointed the chairman of the meeting

S14/16 Welcome

Mr Milton welcomed everyone to the meeting.

S14/17 Apologies

Apologies were received as shown above.

S14/18 Declaration of conflict of interest

DM reminded everyone of the need to declare any conflict of interest. None was declared at this point.

S14/19 Minutes of the meeting on 9th January 2014

The minutes were accepted as a true record of the meeting. Subject to the following

S14/19.1 S14/10 & S14/12.2b – WDC should read Workforce Development Committee;

S14/19.2 S14/13 – Herts Conference should read 22/23 Feb

S14/19.3 S14/14 – the licence cost relates to each year, not an upgrade

S14/20 Matters arising from the minutes

S14/20.1 S14/09 – The coaches are looking for direction from the BS Talent team through the Region.

S14/21 Masters Update

S14/21.1 Derek Hughes has written to the Swimming Manager resigning as Masters Secretary.

S14/21.2 Graham Huggett has agreed to take on the post with immediate effect. Graham was thanked and welcomed by the meeting. GH has received the paperwork from Derek.

S14/22 Competition Update

S14/22.1 Bagcats/County Champs – Event Management Team dealing- Start times & Warm-up times to be put on the website

S14/22.2 Development Meet – KH to proceed with the entry pack as soon as the counties are finished

S14/22.3 Daplyn Trophy - KH to proceed with the entry pack as soon as the counties are finished

S14/23 BAGCAT Development Day 2014

S14/23.1 No one knew whether BT had made any progress – IM to speak with BT

S14/24 Open Water update

S14/24.1 No report from ST and no knowledge if any training has been arranged BT to check

S14/25 Development Plan 2013/14

S14/25.1 The plan was reviewed with little comment, as it is effectively the end of the plan year.

S14/25.2 It is now necessary to review the plan for 2014/15. IM said that he would liaise with BT to create a draft plan to be brought to the next meeting.

S14/25.3 Everyone was invited to input to the new plan

S14/26 A.O.B.

S14/26.1 Records – We do not appear to have had any advice of records for sometime, nor has the website been updated for a long time – BT to investigate

S14/26.2 Hy-Tek – In addition to having to pay the organisation annual fee \$250, this year we needed to pay for an update of \$229. We will be reviewing to transfer to Sportsystems, which has no annual fee and a very small fee for any updates.

S14/26.3 Hy-Tek – we were required to put the logo onto our website to enable our clubs to automatically receive a 25% discount.

S14/26.4 Trophies – SM reported that Parents of one of the athletes having returned the trophies 'dirty' and being advised that there would be a fine of £40 have complained to the Management Board. The committee confirmed SM action as it is one of the competition conditions. It was added that all hoped that the athlete would swim following the payment of the fine.

Date of next meeting 10th June 2014